

ADVISOR DESCRIPTION

Created: April, 2005

ELAUWIT CHAPTER, WEKIWA DISTRICT - TIPISA LODGE 326, CENTRAL FLORIDA COUNCIL - ORDER OF THE ARROW, BSA

ADVISOR

- Oversee the running of the OA program within the chapter and that it follows all rules and regulations set by the lodge, section, region, and by national.
- Delegate.
- Act as an advisor to:
 - Chapter Chief
 - Associate Advisor(s)
 - First Vice Advisor
 - Second Vice Advisor
 - Historian Advisor
 - Treasurer Advisor
 - Secretary Advisor
- Assist the Chapter Chief in completing his responsibilities.
- Work with the Chapter Chief in the planning and running of all activities within the chapter.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC).

ASSOCIATE ADVISOR

- Act as the Advisor in the absence of the Advisor.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

FIRST VICE ADVISOR

- Act as an advisor to:
 - Chapter First Vice Chief
 - Ceremonies Advisor
 - Inductions Advisor
 - Nimat Advisor
 - OA Troop Representative Advisor
- Assist the Chapter First Vice Chief in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

SECOND VICE ADVISOR

- Act as an advisor to:
 - Chapter Second Vice Chief
 - Activities and Service Advisor
 - American Indian Advisor
 - Camping Promotion Advisor
- Assist the Chapter Second Vice Chief in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

HISTORIAN ADVISOR

- Act as an advisor to:*
 - Historian
- Assist the Historian in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

TREASURER ADVISOR

- Act as an advisor to:*
 - Treasurer
 - Membership Advisor
- Assist the Treasurer in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

SECRETARY ADVISOR

- Act as an advisor to:*
 - Secretary
 - Publications Advisor
 - Webmaster Advisor
- Assist the Secretary in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

ACTIVITIES AND SERVICE ADVISOR

- Act as an advisor to:*
 - Activities and Service Chairman
 - Ordealmaster Advisor
- Assist the Activities and Service Chairman in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

AMERICAN INDIAN ADVISOR

- Act as an advisor to:*
 - American Indian Chairman
- Assist the American Indian Chairman in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

BROTHERHOOD ADVISOR

- Act as an advisor to:*
 - Brotherhood Chairman
- Assist the Brotherhood Chairman in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

CAMPING PROMOTIONS ADVISOR

- Act as an advisor to:
 - Camping Promotions Chairman
- Assist the Camping Promotions Chairman in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

CEREMONIES ADVISOR

- Act as an advisor to:
 - Ceremonies Chairman
- Assist the Ceremonies Chairman in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

INDUCTIONS ADVISOR

- Act as an advisor to:
 - Inductions Chairman
 - Brotherhood Advisor
 - Membership Advisor
- Assist the Inductions Chairman in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

MEMBERSHIP ADVISOR

- Act as an advisor to:
 - Membership Chairman
- Assist the Membership Chairman in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

NIMAT ADVISOR

- Act as an advisor to:
 - Nimat Chairman
- Assist the Nimat Chairman in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

ORDER OF THE ARROW TROOP REPRESENTATIVE ADVISOR

- Act as an advisor to:
 - Order of the Arrow Troop Representative Chairman
- Assist the Order of the Arrow Troop Representative Chairman in completing his responsibilities.
- Maintain a list (OA Troop Representative Advisor Registration Form) of each troop's OA troop representative advisor and see that each troop turns in a new form every time a new adult is appointed.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

PUBLICATIONS ADVISOR

- Act as an advisor to:*
 - Publications Chairman
- Assist the Publications Chairman in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

WEBMASTER ADVISOR

- Act as an advisor to:*
 - Webmaster
- Assist the Webmaster in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

ORDEALMASTER ADVISOR

- Act as an advisor to:*
 - Ordealmaster
 - Taskmaster Advisor
- Assist the Ordealmaster in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

TASKMASTER ADVISOR

- Act as an advisor to:*
 - Taskmaster
- Assist the Taskmaster in completing his responsibilities.
- Carry out all responsibilities assigned by the Advisor.
- Attend meetings of the chapter executive committee (CEC) and of the lodge executive committee (LEC) when asked by the Advisor.

* See the *How to be a Youth Advisor* sheet for ideas on how you can maximize the effectiveness of the youth you advise.